

Ways of Working (Solution)

Staff can have different working arrangements. Seven different types are listed in the table. Complete the table by using each of the descriptions and comments provided.

| Working Arrangement | Description | Additional Comment |
|---------------------|--|---|
| Full Time | A job that is for at least 35 hours per week | Staff may get more training as they are at work longer |
| Part Time | A job that is for less than 35 hours per week | Working fewer hours encourages people to have a job |
| Flexible Working | A job that allows staff to work in different places | This may also involve working from home or mobile working |
| Temporary Work | A job that only exists for a short time | Can cause uncertainty as there may be no work |
| Working From Home | A job that doesn't require any form of travel or transport | Requires staff to have space in their house to work |
| Mobile Working | A job that involves working whilst travelling | Can mean that staff are always contactable |
| Self-employed | When someone sets up their own business as their job | Can be risky, but very rewarding if successful |

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